

CITY OF WESTMORLAND

CITY COUNCIL REPORT

DATE: February, 2025

FROM: Laura Fischer

SUBJECT: **Staff Report – Part-Time Manager**

Parks:

Per Capital Park Improvement Project. Restrooms & Drinking Fountain. I haven't received an invoice from A&N, but as soon as I do, I'll prepare the reimbursement request for the PER Capita grant.

Administration:

Housing Element: The second reading to adopt the zoning ordinance will be on the agenda at the next meeting.

Finance:

Public Safety ½ Cent Sales Tax: We have received the public safety sales tax in the amount of \$

USDA Public Safety Building Grant Application: As you may know the President froze all federal grant disbursements, but we quickly received word from USDA that their funding was secure and another notice from the Federal government stating that our grant funds are available as well as FEMA funding. This is an ongoing and very fluid approval process, but the city staff has continued to provide all the documents needed to move our application forward.

Audit 2023-24: Staff is working on the audit with our accountant and auditor. We anticipate having the audit complete before June 2025.

REAP Grant: I had a zoom meeting with representatives from ICTC and Southern California Association of Governments to discuss the REAP grant. Three cities in the Imperial County received these housing funds. We applied to have our General Plan Update prepared and to identify various areas in the city that can be zoned for high density housing developments. The City must prepare a detailed plan of what we want to achieve and work with SCAG to prepare an RFP to hire a consultant. SCAG will prepare the RFP and facilitate the work with the consultant and the city. When completed the city should have an updated General Plan, modified zoning of the city to include specific plans for housing and community development. This grant has a deadline of March 2026, which requires us to move forward quickly.

Hours worked. Time card submitted January 27th included 61 hours.

Water plant projects – USDA Grant Application

Park Project – PER Capita – Audit data

Frey Software data input- Accountant meeting – REAP grant meeting

Respectfully Submitted,
Laura Fischer