

CITY OF WESTMORLAND

REPORT TO CITY COUNCIL

MEETING DATE: October 2, 2024

FROM: Laura Fischer, Manager

SUBJECT: Information regarding Westmorland City Pool and Restroom Improvement Project.

ISSUE: Shall the City Council modify the scope of work for the PER Capita Park Grant project and authorize the Manager to sign the necessary documents to complete construction and reimbursement request for the project completion.

FISCAL IMPACT: NONE

Changing the project scope with not effect the project grant or award.

As you know the City's park improvement project to install a shade over the pool and to make needed improvements to the two restrooms was to be started in May, but the project met with some delays. At the last Council meeting, I was asked to prepare a report on the status of the project. After contacting the consultant in charge of the project, Ms. Nava, I was told that she would bow out of the project. At that time, I contacted the mayor and asked to be placed in charge of the project.

Project Description:

The project calls for the installation of a shade over the west end of the pool to match the existing shade structures. This item has a longer lead time, and must be ordered soon. The restroom repairs will ensure that the facilities are ADA compliant.

Funding:

The project is funded through the PER CAPITA grant in the amount of \$176,952. The contractor bid was awarded in the amount of \$166,952 to A&N Quality Builders.

Requirements Completed - Nava

Grant Agreement
Deed Restriction
Project Identification and Development
Project Bid and Awarded to Contractor

Completed starting 9/9/24

Quarterly Report to State -due July – Submitted/Rejected – Sub/mitted and Accepted 9-9-24
Construction Contract submitted to attorney – Rejected – Resubmitted 9-9-24
Construction Meeting with Contractor– Held 9-16-24

The CEQA Compliance Certification and the site plan must be submitted this week.

Funding Reimbursement Requests

No reimbursement requests have been submitted yet. The only expense we have paid to date is to Ms. Nava for the requirements Completed listed above.

PROPOSED CHANGE IN PROJECT SCOPE.

Staff is meeting with Mr. Agatep and will have the final proposal presented at Council meeting on Wednesday. If staff gets the new project scope change prior to the meeting, we will post it online as a link to this item on the agenda.

Respectfully Submitted,

Laura Fischer, General Manager