

## MINUTES OF THE



## REGULAR MEETING OF THE PLANNING COMMISSION AND CITY COUNCIL OF THE CITY OF WESTMORLAND

TUESDAY, JUNE 18, 2024

6:00 PM

City Council Chambers  
355 South Center Street  
Westmorland, CA 92281

### *Mayor's Message*

This is a public meeting. You may be heard on an agenda item before the Council takes action on the item upon being recognized by the mayor. During the oral communications portion of the agenda, you may address the Council on items that do not appear on the agenda that are within the subject matter jurisdiction of the Council. Personal attacks on individuals, slanderous comments, or comments, which may invade an individual's privacy, are prohibited. The mayor reserves the right to limit the speaker's time. Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting City Hall at (760) 344-3411. Please note that 48 hours advance notice will be necessary to honor your request.

### ***Brown Act AB 361:***

**Location:** Westmorland City Hall Council Chambers 355 S Center Street

Judith Rivera- Mayor

Xavier Mendez- Mayor Pro- Tem

Ana Beltran- Council Member

Justina Cruz- Council Member

Ray Gutierrez- Council Member

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**Call to Order:** The meeting was called to order by Mayor Rivera

**Pledge of Allegiance & Invocation:** The pledge of allegiance was led by Mayor Rivera

**Roll Call: Council Members Present:** Mayor Rivera, Council Members Mendez, Beltran and Cruz. Council Member Gutierrez was excused absent.

**Oral Communication-Public Comment:** Now is the time for any member of the public to speak to the Council. Please step to the podium and state your name and address for the record. Three (3) minute maximum time.

- NO PUBLIC COMMENTS

### **Staff Reports Non-Action Items:**

**Fire Department** - Sergio Cruz -Mr. Cruz reported to council the FEMA trailers are now on the electrical stage so they can setup the working computers and the medical truck is currently being worked on.

**Police Department** – Chief Lynn Mara- Mr. Lynn Mara reported saying Garza is back on night shift we will be still having the Sheriff Department during the weekend; he's also working on the surplus vehicle.

**City Manager**- Laura Fischer- Ms. Fischer reported to council the following:

- The City Audits are almost done the auditor is still bringing a few things together to present a final audit to council.
- Public Safety Maintenance Prepared MOE forms with the county, the county is willing to pay for the FY 2023-2024 not willing any further back.
- Meeting with David Aguirre from ICTC in discussion of the Loves Development Agreement and Martin Road Improvements.
- HOME Monitoring: hired Randy Associates, HOME Monitoring will roughly be done by the end of June 2024.

Public Works Director - Ramiro Barajas- Mr. Barajas reported that they are starting on the electricity on the FEMA trailers, WTP failed to collect water samples.

**Consent Agenda:** Approve the Consent Agenda Items 1-4.

1. Approval of Meeting Minutes from June 5, 2024
2. Approval of City Warrant List.

AYES: (1) Cruz, (2) Gutierrez, Beltran, Mendez, Rivera  
NOS: 0  
ABSENT: 0

**Regular Business:**

1. Discussion & Action to approve the modifications to the PER Capita Grant Pool and Restroom Improvement Project- Teri Nava. Mrs. Nava reported to have emailed the city Attorney he claims to not receiving her email. Price modification was made to be \$7,000.00 less on shades. No action was taken.
2. Discussion & Action to approve a records retention policy and authorize the Office Supervisor to hire a shredding company in an amount not to exceed \$850.00- Tami Castro, City Hall Supervisor. TABLED
3. Discussion & Action to approve the Chief of Police to attend Field Training Officer Certification in an amount not to exceed \$1,500.00- Chief Lynn Mara, WPD.

AYES: (1) Beltran, (2) Cruz, Gutierrez, Mendez, Rivera  
NOS: 0  
ABSENT: 0

4. Discussion & Action adopt Resolution 2024-09 to adopt FY 2024-2025 Annual Budget for the City of Westmorland- Laura Fischer, Manager

AYES: (1) Beltran, (2) Cruz, Beltran, Mendez, Rivera  
NOS: 0  
ABSENT: 0

5. Discussion & Action to adopt Resolution 2024-12 to adopt the City of Westmorland Salary Schedule 2024-25 – Laura Fischer, Manager

AYES: (1) Beltran, (2) Mendez, Cruz, Gutierrez, Rivera  
NOS: 0  
ABSENT: 0

6. Discussion & Action adopt Resolution 2024-10 to adopt the five (5) year Program of Project List for the City of Westmorland- Laura Fischer, Manager

AYES: (1) Beltran, (2) Cruz, Beltran, Mendez, Rivera  
NOS: 0  
ABSENT: 0

7. Discussion & Action adopt Resolution 2024-11 to adopt the 2024-2025 Fiscal Reserve Policy- Laura Fischer, Manager

AYES: (1) Beltran, (2) Cruz, Beltran, Mendez, Rivera  
NOS: 0  
ABSENT: 0

**Closed Session:** Council adjourned to Closed Session **CANCELED**

- o Public Service Employees Job descriptions and salary scales, as well as Appointment, Employment, or evaluation (Gov't. Code §54957(b)(1).)
- o Conference with real estate negotiator (Gov't. Code §54956.8.)

**Adjournment:** Next regular scheduled meeting June 18, 2024.

**ADJOURNMENT AT 6:20PM**

AYES: (1) Beltran, (2) Mendez, Cruz, Gutierrez, Rivera

NOS: 0

ABSENT: 0

Council meetings are Open to the Public  
If you need further assistance, please email the City Clerk

[cityclerk@cityofwestmorland.net](mailto:cityclerk@cityofwestmorland.net)



